

## **BOARD OF ELECTIONS**

### **Statement of Purpose**

The goal of the Board of Elections Office is to serve the public in an efficient and courteous manner and to provide well-planned and managed elections with immediate results. We will conduct fair, honest, and impartial elections that encourage and provide easy access for all registered voters.

### **Outcomes**

1. Prepare for and conduct the General Election on November 2<sup>nd</sup> as required by Federal and State law.
2. Apply, by the mandated dates, all laws passed by the 2010 General Assembly.
3. The State of North Carolina will be in the third year participating in the 2010 Census Redistricting Data Program as required by Federal and State law. We will continue implementing any requirements by the mandated dates.
4. Ensure the required yearly preventive maintenance on all voting equipment is completed. This maintenance is conducted each year by the manufacturer to ensure each unit is operating properly for the upcoming year's elections.
5. Complete "List Maintenance" that is required every two years. This procedure is designed to maintain only active voters in the registration files and remove the voters that have moved out of the county, died, or have not voted in the last two Federal elections. The date of this requirement will be set by the State Board of Elections.
6. Maintain a satisfaction rating of 90 percent or higher on 85 percent of all Customer Satisfaction Surveys, distributed to each person who files for office with the Catawba County Board of Elections.

# Board of Elections

Organization: 140050

	2008/09 Actual	2009/10 Current	2010/11 Requested	2010/11 Recommended	Percent Change
<b>Revenues</b>					
Federal	\$21,700	\$0	\$0	\$0	0%
State	0	0	0	0	0%
Charges & Fees	473	127,795	200	200	-100%
General Fund	426,192	433,836	468,399	458,999	6%
<b>Total</b>	<b>\$448,365</b>	<b>\$561,631</b>	<b>\$468,599</b>	<b>\$459,199</b>	<b>-18%</b>
<b>Expenses</b>					
Personal Services	\$349,922	\$378,931	\$301,399	\$286,499	-24%
Supplies & Operations	98,443	182,700	167,200	172,700	-5%
Capital	0	0	0	0	0%
<b>Total</b>	<b>\$448,365</b>	<b>\$561,631</b>	<b>\$468,599</b>	<b>\$459,199</b>	<b>-18%</b>
<b>Employees</b>					
Permanent	4.50	4.50	4.50	4.50	0%
Hourly	0.02	0.02	0.02	0.02	0%
<b>Total</b>	<b>4.52</b>	<b>4.52</b>	<b>4.52</b>	<b>4.52</b>	<b>0%</b>

## Budget Highlights

### Performance Measurement

#### Fiscal Year 2010/11

In Fiscal Year 2010/11 the Board of Elections' outcomes emphasize one County-wide election, executing all mandates required by the General Assembly and the 2010 Census, and conducting the biannual list maintenance process. New to their outcomes this year, the Board of Elections will survey all those who file for office and strive to maintain a 90 percent customer satisfaction rating from those who are surveyed. The Department anticipates this survey being a gage of their quality of service and a communication tool for those served.

#### Fiscal Year 2009/10

During the first half of Fiscal Year 2009/10, the Board of Elections had either completed or was on track to achieve all outcomes. Two out of three elections were executed successfully: the City of Hickory Primary, as well as the Municipal Elections for all eight municipalities and the Newton-Conover School Systems. The Board of Elections is currently preparing for the May 2010 Primary and is prepared to conduct a second primary if required. The Board of Elections is currently implementing all law changes and passed by the General Assembly during the 2009 Long Session as they become effective. In addition, the Department is participating in the 2010 Census Redistricting Data Program by working with GIS to inform the General Assembly Census Office of the precinct lines currently used within the County. The Department plans to conduct preventative maintenance on voting equipment in the second

half of the year, as well as utilize the Community Alert System (CAS) to improve communication with voters.

### ***Fiscal Year 2008/09***

The Board of Elections successfully completed their four outcomes for Fiscal Year 2008/09. This included the following:

1. **Prepare for and conduct the General Election on November 4<sup>th</sup>.** Catawba County had a turnout of 67.48 percent of voters (70,544 voters) and mailed 3,882 ballots to those who could not vote in person.
2. **Increase awareness of the early voting sites in the County.** The objective was to increase voter turnout at the one-stop sites, thus decreasing lines on Election Day. The Department experienced an unprecedented turnout of voters, 66 percent of which voted at one of four one-stop sites. The utilization of one-stop voting sites alleviated the impact on precincts and made the record turnout manageable.
3. **Complete 'List Maintenance' that is required every two years.** Over 14,000 voter cards were mailed to those who had not voted or had no contact with the Board of Elections office in the last four years. This process resulted in the removal of 2,843 voters.
4. **Begin preparation for the electronic poll books.** This began in January 2009 with the State Board of Elections certifying electronic poll books. Software for the electronic poll books were released to counties in July and the remaining portion of the implementation was released later in the year.